



## **The International Academy of Greenwich Admissions arrangements for entry in September 2018**

### **Background**

1. The International Academy of Greenwich is a publicly funded, co-educational, non-denominational secondary school. It has an admission number of 125 students for entry in Year 7.
2. The International Academy of Greenwich is non-selective, but parents should note that when applying for their children that it will focus on the teaching of modern European languages to a high level.
3. The Governing Body of the International Academy of Greenwich is the Admissions Authority for the International Academy of Greenwich and holds responsibility for the admission of students.
4. All applications for the Academy will be considered in accordance with the arrangements set out below.

### **Admission to the International Academy of Greenwich**

5. The International Academy of Greenwich has a Planned Admission Number (PAN) of 125 students for entry in Year 7.
6. The Academy will accordingly admit at least 125 students each year if sufficient applications are received. All applicants will be admitted if 125 or fewer apply.
7. The Academy will admit any students with an Education, Health and Care plan naming the school.

### **Oversubscription criteria**

8. Priority will then be given to those children who meet the criteria set out below, in order:
  1. Looked after children and previously looked after children but, immediately after being looked after, became subject to an adoption, child's arrangements order or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
  2. Children who have a brother or sister living at the same address who will be on roll at the school at the time of the child's admission. Brother or sister means a full, half or step brother or sister, or a child living as part of the family unit.



3. After places have been filled under the first two criteria, 75% of the remaining places will be offered to children who live nearest to the school, based on home school distance.
4. After places have been filled using the first two criteria and 75% of places have been allocated to children nearest the school, the remaining 25% of places will be allocated by random allocation tie-break.
5. Additional children may be admitted under very exceptional circumstances. This will be in instances where children are twins and children from multiple births when one of the children is the 125<sup>th</sup> child admitted.

### **Home to School Distance**

Home to school distance is measured as a straight line from a single fixed point in the centre of the home address to the centre of the Academy. If more than one applicant lives in a multi-occupancy building e.g. flats, priority will be given to the applicant whose door number is the lowest numerically.

If the Academy's permanent site has not been determined by the closing date for applications, the Governing Body will use, as the "centre", the centre to the proposed location of the permanent school site on Eltham Road.

The home address is considered to be where the child resides as their only or principal residence. For children who reside with a relative or carer other than a parent, a residence order or other court order will be required. Where parental responsibility is shared, the address at which the child is registered with their GP will be taken as the permanent address.

Proof of residency (such as proof of tenancy period or Council Tax statement) can be requested at any time throughout the admissions process. The Governing Body reserves the right to seek verification from the Local Authority in which the home is situated.

If false or misleading information is used to gain entry to the Academy, the offer of a place may be withdrawn if the child wouldn't have otherwise been offered a place.

Where more than one candidate lives an equal distance from the Academy, random allocation will be used as a tie-break to decide who has highest priority for admission. The candidate who loses the tie-break will automatically be entered in the lottery for one of the remaining 25% of places. If children of multiple birth are tied for the final place, those siblings will be admitted over PAN.

### **Tie-breaks**

The process for a random allocation tie-break will be supervised by an independent third party.



## **Admission of children outside their normal age group**

Parents may request that their child is admitted to a year group outside their normal age range, for instance where the child is gifted or talented or where a child has suffered from particular social or medical issues impacting his or her schooling. All such requests will be considered on their merits and either agreed or refused, on that basis. If a request is refused, the child will still be considered for admission to their normal age group.

The school will consider each case on its merits, taking into account the individual circumstances of the request and the child's best interests. We will also ensure the parent is aware of whether the request for admission out of age group has been agreed before final offers are made, and the reason for any refusal. Requests for admission out of the normal year group will be considered alongside other applications made at the same time. An application from a child who would 'normally' be a Year 8 child for a Year 7 place will be considered alongside applications for Year 7.

## **Waiting lists**

The Academy will operate a waiting list for each year group. Where in any year the Academy receives more applications for places than there are places available, a waiting list will operate until the end of the first term after the beginning of the school year. This will be maintained by the Governing Body and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves it.

## **Appeals**

Parents must be given at least 20 school days from the date of notification that their application was unsuccessful to lodge an appeal. All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Standards & Framework 1998 Act. Appellants should contact the Clerk to the Governing Body Christine Megson at [christine.megson2@ntlworld.com](mailto:christine.megson2@ntlworld.com) by 31<sup>st</sup> March 2018 for information on how to appeal. Information on the timetable for the appeals process is on our website at [www.iaog.org.uk](http://www.iaog.org.uk)